



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

**Agenda Item: 6**

**Cambridgeshire & Peterborough Combined Authority**

**Reports from Constituent Council Representatives on the Combined Authority**

**Member representatives**

<b>Meeting</b>	<b>Dates of Meeting</b>	<b>Representative</b>
<b>Overview and Scrutiny</b>	<b>29th July 2019</b>	<b>Councillors D B Dew and J P Morris</b>
<b>Combined Authority Board</b>	<b>31st July 2019</b>	<b>Councillor G J Bull</b>
<b>Audit and Governance</b>	<b>19th July 2019</b>	<b>Councillor L W McGuire</b>

**The above meetings have taken place in July 2019**

**Overview and Scrutiny Committee – Monday 29<sup>th</sup> July 2019**

The Overview and Scrutiny Committee met on 29<sup>th</sup> July 2019, the decision summary is attached at **Appendix 1**.

**Combined Authority Board – Wednesday 31<sup>st</sup> July 2019**

The Combined Authority Board met on 31<sup>st</sup> July, the decision summary is attached at **Appendix 2**.

**Audit and Governance Committee - Friday 19<sup>th</sup> July 2019**

The Audit and Governance Committee met on 19<sup>th</sup> July, the decision summary is attached as **Appendix 3**.

**The agendas and minutes of the meetings are on the Combined Authority's website – Links in the appendices**





## OVERVIEW AND SCRUTINY COMMITTEE - Decision Summary

**Meeting:** 29 July 2019

**Agenda/Minutes:** [Overview & Scrutiny Committee - 29th July 2019](#)

Chair: Cllr Lorna Dupre

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from:  Cllr Conboy, substituted by Cllr Humphrey  Cllr Murphy
2.	Declaration of Interests	There were no declarations of interest.
3.	Minutes	The minutes of the meeting held on the 24 <sup>th</sup> June 2019 were agreed and signed by the Chair.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
4.	Public Questions	There were no public questions received.
5.	Review of Combined Authority Agenda	<p>The Committee reviewed the agenda due to come to Board on Wednesday 31<sup>st</sup> July 2019.</p> <p>The Committee agreed to raise the following questions to the Board:</p> <p><b>1.7) <u>Business Board Allowances</u></b></p> <ul style="list-style-type: none"> <li>a) Was there any reason for using the East Cambs IRP over any other panel from the other Constituent Councils.</li> <li>b) By providing the Business Board members with an allowance, will there be a domino effect or an expectation that other bodies and appointed commissioners will receive an allowance?</li> <li>c) How does the workload of the LEP members differ from that of the Business Board to warrant the post being remunerated?</li> <li>d) What responsibilities will the Vice-Chair have and what will be the frequency of their deputising responsibility?</li> <li>e) Why are the allowances being backdated?</li> <li>f) The role of 'Business Board member' has been advertised already which states, Board Members will be remunerated. Does this not pre-determine the decision of the Board as they had yet to agree to the recommendation.</li> <li>g) What steps are being taken to exceed the government recommendations with regards to equality and representation on the Board – to include a greater percentage of women?</li> </ul>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p data-bbox="891 244 1906 316">h) Could the Business Board consider ‘rolling’ appointments to support continuity of the knowledge and expertise.</p> <p data-bbox="824 355 1173 387"><b>2.1) <u>Budget Monitoring</u></b></p> <p data-bbox="891 432 1957 504">a) Appendix 2 of the Budget Monitoring report refers to ‘Passporting’. Can clarification be given on the meaning of this?</p> <p data-bbox="824 544 1503 576"><b>3.1) <u>Affordable Housing Programme Scheme</u></b></p> <p data-bbox="891 620 1973 724">a) Can the Board explain the varying levels of grant between projects in the Affordable Housing Programme and the significant difference between cost per affordable unit under the revolving loan scheme?</p> <p data-bbox="824 764 1973 836"><b>3.1.1) <u>£100m Affordable Housing Programme Scheme Approvals July 2019 - Werrington, Peterborough</u></b></p> <p data-bbox="891 880 1854 952">a) Can a definition or some clarity be given with regards to the term ‘affordable rent’</p> <p data-bbox="824 1099 1957 1131"><b><u>a) Housing Development Company - Approval of Shareholder Agreement</u></b></p> <p data-bbox="891 1160 1951 1264">a) The Committee have some concerns that the power of Mayor over Housing Company will lack scrutiny and consider there to be a need for increased transparency.</p> <p data-bbox="891 1307 1928 1378">b) Will Scrutiny be able to have access to the exempt information (both reports and minutes) in order to properly scrutinise (eg of pay of CEO)</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>especially in light of the number of Boards that are being set up at the Combined Authority.</p> <p><b>3.3) <u>Cambridge Autonomous Metro - July 2019</u></b></p> <p>a) What lessons have been learned from previous boards in terms of recruitment and diversity and are these going to be applied to the Partnership Board and all other future Boards that are established?</p> <p>b) Will the CAM Partnership Board consult with stakeholders including residents and environmental groups?</p> <p>c) What is the level of confidence with regards to the financial viability of the Outline Business Case given the budget changes outlined in the report.</p> <p><b>3.4) <u>A428 Black Cat to Caxton Gibbet Consultation response</u></b></p> <p>a) How will the CPCA work with Highways England to address the issues raised in the draft response to the consultation with regards to biodiversity?</p> <p><b>3.6) <u>A Vision for Nature</u></b></p> <p>a) How will the vision for nature be delivered in the decision-making process?</p> <p>b) Do the Board consider that there is a need for more conservation bodies to be involved and consulted with?</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>c) What consideration has been given to Climate change and the effects of this is if they are to increase rich wildlife areas and promote better access to natural areas</p> <p>d) What are the risks of GMO considering they do not compliment and counteract bio-diversity?</p> <p>e) What capacity does the CPCA have to deal properly with climate change?</p>
6.	Combined Authority Forward Plan	The Committee confirmed that it was pleased that the publication of the Board Forward Plan had been amended to allow the Overview and Scrutiny Committee the opportunity to examine the document in a more manageable timeframe.
7.	Overview and Scrutiny Work Programme Report	<p>The Committee received the report which outlined the work programme for the committee for the municipal year 2019/20.</p> <p>The Committee noted that there would be a presentation from one of the joint Chief Executives at the next meeting on the Constitutional Review and an opportunity for a question and answer session</p>
8.	Date of Next Meeting	The Committee agreed that the next meeting would be held on the 23 <sup>rd</sup> September 2019 at 11:00am, Kreis Viersen Room, Shire Hall, Cambridgeshire County Council.







**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

## Appendix 2

# CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 31 July 2019

Agenda/Minutes: [Cambridgeshire and Peterborough Combined Authority Board - 31st July 2019](#)

Item	Topic	Decision
	<b>Part 1 – Governance Items</b>	
1.1	Announcements, Apologies and Declarations of Interest	Apologies were received from Councillor C Boden (substituted by Councillor J French), Councillor L Herbert (substituted by Councillor M Sargeant) and Mr A Adams.  No declarations of interest were made.
1.2	Minutes – 26th June 2019	The minutes of the meeting on 26th June 2019 were confirmed as an accurate record and signed by the Mayor.
1.3	Petitions	None received.

1.4	Public Questions	None received.
1.5	Forward Plan	It was resolved to note and comment on the Forward Plan.
1.6	Executive Committees – Change in Membership	<p>The Board reviewed the changes in membership on the Transport and Infrastructure, Housing and Communities, and Skills Committees.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approve the change of lead member on the Transport and Infrastructure Committee for Fenland District Council from Councillor Chris Boden to Councillor Chris Seaton and the substitute member to Councillor Chris Boden.</li> <li>b) Approve the substitute member on the Housing and Communities Committee for Fenland District Council from Councillor David Oliver to Councillor Sam Hoy.</li> <li>c) Approve the change of lead member on the Skills Committee for Huntingdonshire District Council from Councillor Graham Bull to Councillor Jon Neish.</li> <li>d) Note the substitute member on the Skills Committee for East Cambridgeshire District Council was Councillor Anna Bailey.</li> </ul>
1.7	Business Board Allowances	<p>The Board was asked to decide if the Business Board should adopt a Member Allowance Scheme based on the recommendations made by the Independent Remuneration Panel.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Consider recommendations relating to the Business Board Scheme of Allowances from the Independent Remuneration Panel;</li> </ul>

		<p>b) Approve the adoption of a Member Allowance Scheme for the Business Board as proposed, including members of the Business Board being eligible to claim mileage for travel to and from meetings of the Business Board;</p> <p>c) Approve the alternative levels of remuneration as set out under the proposed scheme within the Financial Implications section of this report; and</p> <p>e) Approve the backdating of the Member Allowance Scheme to 24 September 2018.</p>
	<b>Part 2 – Finance</b>	
2.1	Budget Monitor Update	<p>The Board received a report providing an update of the 2019/20 forecast outturn position against the Boards approved budget for the year.</p> <p>It was resolved to:</p> <p>a) Note the updated financial position of the Combined Authority for the year.</p> <p>b) Note the status of the audit of the 2018/19 statement of accounts</p>
	<b>Part 3- Combined Authority Matters</b>	
3.1.1	£100m Affordable Housing Programme - Scheme Approvals: July 2019 – Werrington, Peterborough	<p>The Board considered a report detailing one scheme for approval of grant funding in the context of the overall investment pipeline for the Combined Authority’s £100m programme.</p> <p>It was resolved to:</p> <p>Commit grant funding of £3,845,600 from the £100m Affordable Housing Programme to deliver 88 new affordable homes at a site in Werrington, Peterborough.</p>

3.1.2	£100m Affordable Housing Programme - Scheme Approvals Crowland Road, Eye Green, Peterborough.	<p>The Board considered a report detailing one scheme for approval of grant funding in the context of the overall investment pipeline for the Combined Authority's £100m programme.</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">Commit grant funding of £875,000 from the £100m Affordable Housing Programme to deliver 25 new affordable homes at a site in Crowland Road, Eye Green, Peterborough.</p>
3.1.3	£100m Affordable Housing Programme - Scheme Approvals Drake Avenue, Peterborough	<p>The Board considered a report detailing one scheme for approval of grant funding in the context of the overall investment pipeline for the Combined Authority's £100m programme.</p> <p>It was resolved to:</p> <p style="padding-left: 40px;">Commit grant funding of £1,430,154 from the £100m Affordable Housing Programme to deliver 33 new affordable homes at a site in Drake Avenue, Peterborough.</p>
3.2	Housing Development Company – Approval of Shareholder Agreement	<p>The Board received a report requesting approval of the Shareholder agreement, Articles of Association and the composition of the Board of Directors for Angle Holdings Limited and Angle Developments Limited.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approve the Shareholder Agreement as detailed in Appendix 1;</li> <li>b) Approve Angle Holding Limited Articles of Association as detailed in Appendix 2;</li> <li>c) Approve Angle Developments Limited Articles of Association as detailed in Appendix 3;</li> </ul>

		<p>d) Approve the composition of Angle Holdings Limited Board of Directors as set out in paragraph 2.6;</p> <p>e) Approve the composition of Angle Development Limited Board of Directors as set out in paragraph 2.8.</p> <p>Furthermore, in order to implement a)-c), authorise and approve:</p> <p>f) The Chief Executive and the senior legal officer to complete the necessary legal documentation to implement the above; and</p> <p>g) The Monitoring Officer to amend the Constitution.</p>
3.3	Cambridge Autonomous Metro – July 2019	<p>The Board considered a report outlining the proposed approach to the governance, funding and client side delivery arrangement for overseeing the production of the Outline Business Case (OBC) for the CAM Metro.</p> <p>It was resolved to:</p> <p>a) Approve the increased allocation of £780,000 in 19/20 and £965,000 in 20/21 for the CAM OBC to be funded from the Feasibility studies non-capital budgets including re-profiling from 20/21 to 19/20</p> <p>b) Note the establishment of a Partnership Board with the terms of reference set out at Appendix A</p> <p>c) Note the proposed client-side project management structure</p>
3.4	A428 Black Cat to Caxton Gibbet Consultation Response	<p>The Board was provided with a report requesting approval on the proposed response to the A428 Black Cat to Caxton Gibbet consultation.</p> <p>It was resolved to approve the proposed consultation response attached at Appendix A, subject to the revisions requested by Board members.</p>

3.5	St Neots Masterplan – Phase 1 Delivery	<p>The Board was provided with a report seeking approval to allocate £403k of revenue from Non-Transport Feasibility Programme line to deliver the Combined Authority funding commitments.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approve the allocation of £403k from the non-transport feasibility budget within the Medium-Term Financial Plan to meet programme commitments as part of the £4.1m package of Combined Authority funding approved by the Board in June 2018 to deliver the first phase of the St Neots Masterplan for Growth.</li> <li>b) Approve the re-profiling of the capital expenditure in the Medium Term Financial Plan (MTFP) to match the updated forecast from the delivery partner.</li> </ul>
3.6	A Vision for Nature	<p>The Board received a report providing information on the ‘Vision for Nature’..</p> <p>It was resolved to endorse the Vision for Nature.</p>
	<b>By Recommendation to the Combined Authority</b>	
	<b>Part 4 – Business Board Recommendations to the Combined Authority</b>	
4.1	Growth Deal Project Proposals July 2019 – Local Growth Fund Programme Update.	<p>The Board received a report requesting that it consider and approve the following Business Board recommendations.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Approve the submission of the Growth Deal monitoring report to Government to end Q1 2019/20.</li> </ul>

		<p>b) Approve the proposed creation of a Capital Growth Grant scheme for small businesses using Local Growth Fund (LGF) and approve a £3m pilot programme and for Officers to run a procurement for a provider to deliver the pilot programme.</p>
4.2	Review of Business Board Constitution	<p>The Board received a report requesting that it approve the following amendments to the Business Board Constitution.</p> <p>It was resolved by a two thirds majority to:</p> <p>a) Approve the amendments to the Constitution set out in Appendix 1 and the additional revisions requested during the meeting.</p> <p>b) Authorise the Monitoring Officer to make any consequential changes to the Combined Authority Constitution.</p>
4.3	Alconbury Enterprise Zone Memorandum of Understanding and Enterprise Zone Programme Governance	<p>The Board received a report requesting that it approve the following recommendations.</p> <p>It was resolved to:</p> <p>a) Approve the Alconbury Enterprise Zone Memorandum of Understanding between CPCA and Huntingdonshire District Council, subject to the removal of the following words at the end of paragraph 6.1.2 “including towards meeting the community and infrastructure demands of the Alconbury Weald development” and to instruct the Director of Business and Skills to negotiate with Huntingdonshire District Council and the Interim Chair of the Business Board to remove the wording; and</p> <p>b) Approval to adopt the proposed Enterprise Zone Programme Terms of Reference and associated governance.</p>

	<b>Part 5 – Skills Committee recommendations to the Combined Authority Board</b>	
5.1	University of Peterborough – Transitional Funding	<p>The Board considered a report requesting approval for transitional funding of University Centre Peterborough (UCP) to continue working on the project until the bidding process begins on 1<sup>st</sup> August 2019.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> <li>a) Note the findings of the request from University Centre Peterborough to continue to fund the activity for the University of Peterborough up until the 1st August 2019.</li> <li>b) Approve the release of £148,304 from the Skills Strategy Implementation budget for 2019/20 to support University Centre Peterborough through the transitional phase.</li> </ul>
	<b>Part 6 - Date of next meeting</b>	
6.1		Wednesday 25th September 2019: Kreis Viersen Room, Shire Hall, Cambridge, CB3 0AP.







## AUDIT & GOVERNANCE COMMITTEE - Decision Summary

**Meeting:** 19 July 2019

**Agenda/Minutes:** [Audit & Governance Committee: 19th July 2019](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies for Absence	Apologies were received from Councillor Lillis - substituted by Councillor Sandford.
2.	Declarations of Interest	Councillor Davey declared a personal, non-pecuniary interest as his wife was an Assistant Director at Peterborough City Council and Cambridgeshire County Council in Housing matters.
3.	Minutes of the meeting held on the 31 <sup>st</sup> May 2019	The minutes of the meeting held on the 31 <sup>st</sup> May 2019 were agreed and signed by the Chair with an adjustment to the spelling of the word East, which in the minutes read 'Eats'

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
	Chair's Announcements	<p>The Chair asked the Committee if it was content with the start time of 10am for the current cycle of Committees and if it was happy to hold the meetings on a rotational basis around the Constituent Councils.</p> <p>Members agreed that they wished to continue as it currently operates.</p> <p>The Chair asked John Hill to clarify the positions of the joint Chief Executive Officers.</p> <p>John Hill explained that he was the joint CEO for the Combined Authority, together with Kim Sawyer, and for East Cambs District Council and noted that whilst it was unusual for there to be a joint CEO position, it was not unique and noted that it enabled the CEOs flexibility should they have a conflict of interest. He further noted that there was emphasis on continuity and permanency for both staff and Councillors and stated that he would circulate information to members to provide them with clarity on each area that their respective roles covered.</p>
4.	CPCA A&GC – Value for Money 19 July 2019	<p>The S73 officer elaborated on a report informing the Committee on the Authority's approach to delivering value for money (vfm). It was explained that in the 2018/19 audit plan, the external auditors stated their requirement to consider whether the Authority had put in place proper arrangements to secure economy, efficiency and effectiveness on its use of resources, which was known as the auditor's 'value for money'. This report was intended to show how the Combined Authority delivers value for money in practice. The S73 officer referred to 2 key documents used to ensure vfm - the Assurance Framework and the Monitoring and Evaluation Framework.</p> <p>It was explained that for new projects/programmes, the detailed consideration of whether vfm was represented through the development of a Project Initiation Document (PID).</p>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		<p>In response to questions asked, the Chief Finance Officer explained that the monitoring and evaluation process was clearly set out in the monitoring and evaluation framework. He further informed the Committee that every project embarked on by the Combined Authority, was subject to senior officer scrutiny. Subsequently, officers would provide the Board with updates and forecasts and that any potential overspend would be highlighted and any additional spend having to be agreed by the Board.</p> <p>The Committee discussed the following:</p> <ul style="list-style-type: none"> <li>a) Has the VfM criteria changed and how do the Combined Authority define Vfm to the public?</li> <li>b) What stakeholder involvement is there and what information is the available on the Return of Investments (RoI)?</li> <li>c) What methodology is being followed with regards to Project Initiation Documents (PIDs) and are Rols and vfm statements produced?</li> <li>d) Have there been any gateway reviews carried out to provide opportunities to explore lessons learned?</li> <li>e) Could a completed project be scrutinised to examine the vfm and retrospective monitoring of the project be subject to a case study?</li> <li>f) If a scheme is approved but costs significantly increase, how will this be dealt with, specifically if it becomes necessary to abandon it?</li> </ul> <p>The Chief Executive suggested that he produce a timeline of the implementation of a significant project carried out by the Combined Authority to include key priorities and report back to a future Audit and Governance Committee with a proposed case study and time line.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p><b>RESOLVED:</b></p> <p>That the Committee noted the Combined Authority's approach to delivering value for money.</p>
5.	Annual Audit Internal Opinion	<p>The Internal Auditor elaborated on a report which provided details of the performance of internal Audit during 2018-19 and the areas of work undertaken which included an opinion of the soundness of the control environment in place to minimise risk to the Combined Authority.</p> <p>It was explained that the areas covered as part of the internal audit included Corporate Governance, Local Enterprise Partnership Governance and a significant piece of work undertaken was the auditing of the Adult Education Budget (AEB), following further devolution of central government services to the Combined Authority.</p> <p>The Internal Auditor stated that they had looked at how the loan of £6.5m to East Cambridgeshire Trading Company had been made and an update report would be provided at the next Audit and Governance meeting.</p> <p>The Internal Auditor explained that the Public Sector Internal Audit Standards (PSIAS) stated that the Chief Audit Executive should report any issues considered particularly relevant to the preparation of the Annual Governance Statement which included consideration of any significant risk of governance issues and control failures which arise. The internal auditors were unable to provide any assurance on Human Resources (Recruitment and Selection).</p> <p>It was reported that despite changes to the senior structure of the Combined Authority, delays in responding to questions asked by the Internal Auditors had been experienced but that this had now been resolved.</p> <p><b>RESOLVED:</b></p>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		That the Audit and Governance Committee considered and endorsed the Annual Report and Opinion from Internal Audit for the year ended 31 <sup>st</sup> March 2019.
6 & 8	Statement of Accounts & EY Audit of Accounts 2019	<p>The Head of Finance elaborated on his report and explained that the draft Statement of Accounts had been presented to the Audit and Governance Committee on the 31<sup>st</sup> May 2019 and published on the Combined Authority's website. It was noted that the accounts had since been subject to external audit and it had been anticipated that the accounts would have been audited by Ernst and Young but this had not been completed due to resource issues experienced by Ernst and Young, which remained in progress.</p> <p>Members' attention was drawn to additional recommendations that had been tabled before them.</p> <p>The External Auditor apologised to the Committee and to the Combined Authority for having failed to complete their audit. It was explained that the failure was largely due to resource issues and previously it was anticipated to be completed but they had been unable to deliver the audit.</p> <p>Members of the Committee voiced their concerns and raised the following issues:</p> <ul style="list-style-type: none"> <li>• That as a result of the delay by Ernst and Young, the Combined Authority may be perceived poorly, despite them being absolved of any responsibility for the delay.</li> <li>• There may be political implications of the delay to the accounts being fully audited and the failure to deliver by EY also posed governance issues and concerns.</li> <li>• Should consideration be given to exploring alternative external auditors for future audits as several constituent councils were in a similar position due to the failure to deliver by Ernst and Young and what were the financial implications to the Combined Authority.</li> </ul>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		<ul style="list-style-type: none"> <li>• It was explained that the external auditors were very close to finishing their audit and that they would provide a robust and sound audit. The External Auditor continued to report that there were other Public Sector Audit Appointments auditors who were experiencing similar issues to Ernst and Young and that they wanted to continue to work with the Combined Authority in order to produce a good quality audit.</li> </ul> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1) That the Chief Executive circulate the draft statutory notice to the members of the Audit and Governance Committee prior to publication.</li> <li>2) That the Chief Executive liaise with all affected constituent Councils and send a letter to government expressing their dissatisfaction with the auditors performance and the impacts this has had on each Council.</li> <li>3) That the Chair of the Audit and Governance Committee write to the Partner leading the Ernst and Young Government and Public Sector Assurance team expressing the Committee extreme disappointment.</li> <li>4) That the Committee receive and approve, in principle, the final Statement of Accounts.</li> <li>5) That the Committee agree to the additional recommendations tabled as below: <ol style="list-style-type: none"> <li>a) Note that the Combined Authority's external auditors are not able to guarantee that they will have completed their audit of the accounts for 2018/19 before the statutory deadline of 31 July 2019 for the publication of the statement of accounts together with any certificate or opinion from the external auditors.</li> </ol> </li> </ol>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		<p>b) Note that if it was not possible to publish the statement of accounts on time the law required the Combined Authority to publish as soon as reasonably practicable on or after the deadline a notice stating that it had not been able to publish the statement of accounts and its reasons for this.</p> <p>c) Authorise the Chief Finance Officer in consultation with the Chair of Audit and Governance Committee, as and when the final Audit Opinion was provided by the external auditors, to make any minor amendments to the statement of accounts arising from the final Audit Opinion and to authorise the Chief Finance Officer and Chair of Audit and Governance to then sign and publish the statement of accounts together with any certificate or opinion from the external auditors.</p> <p>d) In the event that amendments arising from the final Audit Opinion would constitute a “material adjustment” to the final accounts as defined in the external auditors final audit plan a further report is to be brought to Committee.</p> <p>6) That the Committee receive and approve the Annual Governance Statement 2018/19 as included within the statement of accounts.</p>
7.	Draft Annual Report of the Chair of Audit and Governance Committee 2018/19 & Self-Assessment	<p>The Chair submitted his report and elaborated thereon noting that the report demonstrated the work carried out by the Committee over the municipal year 2018/19 for the Committee to approve to the Combined Authority Board. Members agreed that any information included in the report relating to the 31<sup>st</sup> May 2019 Audit and Governance Committee be expunged from the report.</p> <p><b>RESOLVED:</b></p> <p>That the draft Annual Report of the Chair of Audit and Governance Committee be submitted to the Combined Authority Board with the above amendment</p>



Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
9.	HR Update	<p>The Chair of the Committee stated that at a previous meeting of the Audit and Governance Committee meeting, the Combined Authority's Internal Auditors had given Human Resources a 'no assurance' status. Having identified this risk, the HR Manager had been invited to update members of the Committee on progress made.</p> <p>The HR Manager reported that an HR advisor had recently been recruited and it was noted that the HR Manager reported directly to the Chief Executive which demonstrated the level of commitment of the Combined Authority to address the issues experienced in relation to HR functions.</p> <p>It was noted that policies and procedures that had previously not been visible had been placed in a central area and that there had been an amalgamation of information from the LEP and Peterborough City Council. The HR Manager explained that there had been a significant recruitment drive which had seen 17 of the 30 vacant posts recruited to.</p> <p>The Chair commented that he was encouraged to see the progress that had been made and the Committee welcomed a key objective being the introduction of a forum that would focus on employee engagement and satisfaction.</p> <p>The Chief Executive explained that whilst there were a number of Interims in post, the senior management structure was now in place and a permanent Head of Transport had been recruited.</p> <p><b>RESOLVED:</b></p> <p>That the Committee noted the updated information provided by the HR Manager.</p>
10.	CPCA & A&GC Treasury Management Report	<p>The Head of Finance elaborated on a report and noted that the Treasury Management in the Public Services: Code of Practice 2011 recommended that Members receive regular reports on the Authority's Treasury Manager. It was reported that the Combined Authority had been through a procurement exercise to</p>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		<p>employ its own specialist Treasury Management advisors; a preferred supplier having been identified, soon to engage into contract with the Authority.</p> <p><b>RESOLVED:</b></p> <p>That the Committee reviewed the actual performance for the year to 31<sup>st</sup> March 2019, against the adopted prudential and treasury indicators.</p>
11.	Work Programme Cover Report	<p>The Committee received a report and the draft Work Programme and calendar of working programme items for the year.</p> <p>The Committee agreed to the following actions:</p> <ul style="list-style-type: none"> <li>a) The Chief Executive to produce a timeline of the implementation of a significant project carried out by the Combined Authority to include key priorities with a proposed case study and time line.</li> <li>b) The Chief Executive to draft a statement, outlining the position of the Combined Authority's 2018/19 external audit including details of the delays incurred through the failures of Ernst &amp; Young.</li> <li>c) The Chief Executive to liaise with all affected constituent Councils and send a letter to government expressing their dissatisfaction with the external auditors</li> <li>d) The Chair to write to the Partner leading the Ernst and Young Government and Public Sector Assurance team expressing the Committees extreme disappointment</li> <li>e) The Chief Officer of the Business Board to provide an update on the priorities and objectives of the Business Board.</li> </ul>

Item	Topic	Decision [ <i>None of the decisions below are key decisions</i> ]
		An Annual Report on Performance, FOIs, Fraud, Whistleblowing and Complaints to be produced for review.
12.	Date of Next Meeting	The Committee agreed that the next meeting be held on the 27 <sup>th</sup> September 2019 at Cambridgeshire County Council. .

